



Consent to Electronic Notice and Disclosure Form

The Steamfitters' Industry Fund Office encourages all members to go green! If you have a work or home e-mail address, you can opt to receive your employee benefits information electronically.

Here's how it works:

- When you consent to electronic delivery of employee benefits information, you will receive e-mail notifications when new notices and disclosures have been posted to the Steamfitters' Internet site at www.steamfitters.com.
- To view your Employee Benefit Notices and Disclosures, you can go directly to the Steamfitters' website, or simply click the links provided in your notification e-mails.

Employee Benefit Notices and Disclosures are:

- Fund Office Newsletters
- Enrollment announcements
- Summary Plan Descriptions (SPDs)
- Summaries of Material Modification (SMMs)
- Summary Annual Reports (SARs)
- Summaries of Material Reductions (SMRs)
- Annual Funding Notices
- Quarterly or Semi-Annual Statements
- Individual pension benefit statements
- Consolidated Omnibus Budget Reconciliation Act (COBRA) notices
- Qualified Domestic Relations Order (QDRO) notices
- Qualified Medical Child Support Order (QMCSO) notices
- Creditable Coverage Notices and Disclosures under the Health Insurance Portability and Accountability Act (HIPPA)
- Suspension of benefit notices
- Summary of Benefits and Coverage (SBC)
- Exchange Notice under the Affordable Care Act (ACA)
- Women's Health and Cancer Rights Act Notice

Prior to consenting to the electronic delivery of your Employee Benefit Notices and Disclosures, you should understand:

Signature required: To receive Employee Benefit Notices and Disclosures electronically, you must sign this form.

Access: If you do not have regular access to a computer connected to the Internet you should not consent.

SPD: Each benefit plan has a Summary Plan Description (SPD), which describes the major components of your plan. Your plan's SPD will be available on the Steamfitters' website.

Summary of Material Modification (SMMs): SMMs summarize significant changes made to your benefit plan. Your plan's SMM will be available on the Steamfitters' website. The SPD and SMM are important documents that you should review periodically.

Withdrawal of Consent: You have the right to withdraw your consent to Electronic Notices and Disclosures at any time at no charge. To withdraw your consent, you **must** notify the Fund Office in writing or send an e-mail to FundOffice@steamny.com.

Paper Version of a Document: If you consent to electronic distribution, you may still request a paper version of any document free of charge. All benefit notices, including SPDs and plan amendments, are available on the Internet as PDF files.

Updating Your Email Address: To update your email address for receipt of Electronic Notices and Disclosures, you must notify the Fund Office in writing or via email at FundOffice@steamny.com.

Hardware and Software Requirements for Accessing and Retaining Documents: Electronic notifications can be received at any valid e-mail address on file with the Fund Office.

Consent to Electronic Notice and Disclosure

I consent to the electronic delivery of all **Employee Benefit Notices and Disclosures**, including Summary Plan Descriptions and SMMs.

I acknowledge that I have read the "Notice of Electronic Disclosure" and understand that I am entitled to withdraw my consent to receive **Employee Benefit Notices and Disclosures** electronically at any time. I understand that I can receive a paper copy of all Employee Benefit notices, including Summary Plan Descriptions and SMMs, upon request at no charge. I also confirm that I have the ability, necessary hardware and software to access the Steamfitters' Internet site to view the documents and print copies.

I acknowledge that it is my responsibility to notify the Fund Office of any changes to my e-mail address and I agree to advise the Fund Office of any such changes.

My signature below serves as a valid authorization to receive Employee Benefit Notices and Disclosures electronically. By submitting this document to the Steamfitters' Industry Fund Office, I agree to be notified of Employee Benefit Notices and Disclosures via e-mail and I agree to the terms set forth herein.

Name: _____

Signature: _____ Date: _____

E-mail Address: _____

Book Number: _____

Home telephone: _____ Mobile: _____